



IISJ/ADMIN/RFQ_SSS2&JPS_IT /LAPTOPS_230426/014/2026-27

Date: 26/04/2026

Letter of Enquiry

Supply of Laptop Computers

We invite you to submit your quotation for the **Supply of Laptop Computers** as per the specifications mentioned below:

Sl. No.	Description	Specification
1	Brand	HP
2	Processor	Intel Core i5 / Intel Core i7
3	Generation	11th Generation / 13th Generation
4	Storage	512 GB SSD / 1 TB SSD
5	RAM	Minimum 16 GB
6	Antivirus	McAfee Business Protection / Kaspersky Antivirus (2 Years License)
7	Operating System	Genuine Licensed OS (Specify Version)
8	Warranty	Minimum 1 Year (Specify details)

2. Quantity

- 02 Units

3. Scope of Supply

- Supply and delivery of laptops as per above specifications
- Installation of licensed antivirus software
- Delivery to: IIS Jubail



INTERNATIONAL INDIAN SCHOOL - AL JUBAIL

Eastern Province - Kingdom of Saudi Arabia
Licenced By Ministry of Education K.S.A. Vide Lic. No. Jeem - 5
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المدرسة العالمية الهندية - الجبيل

المنطقة الشرقية - المملكة العربية السعودية
تصريح وزارة التعليم بالمملكة العربية السعودية رقم ج - ٥
بالتعاون مع مجموعة الوسط للتعليم الثانوي
دهلي الهند، رقم ٥٧٣٠٠٠٧ - مدرسة رقم ٩٠٠٠٢
Website: www.iisjubail.org

4. Terms & Conditions

- Prices must be inclusive of all taxes, delivery, and installation charges
- Quotation must be valid for at least 30 days
- Delivery timeline must be clearly mentioned
- Warranty details must be specified
- Payment terms to be clearly stated

NOTES:

1. *Sealed Quotation should reach to the Principal office during the office hours (Sunday to Thursday – from 07:30 am to 02:30 pm, Saturday – From 08:30 am to 11:30 am) on or before 29th April 2026.*
2. *Quotation should be addressed in the name of “Supply of Laptop Computers”.*
3. *For more details and any clarification please contact, Tel – 013 362 4130 Ext-242/226 or Email, adminofficer@iisjubail.org or procurementassistant@iisjubail.org.*

Thanks & regards

Resh
26/4/26

Admin Officer (Interim)
IIS Jubail, KSA

