

TERMS & CONDITIONS

(Contract to run a canteen in International Indian School – Jubail)

Below are our responsibilities if contract is awarded to operating canteens with International Indian School (Jubail) in the main Building and JPS building at Jeddah Street for three years. We will open the canteen for normal operation with all conditions listed below within 30days of contract awarded. The school authority shall handover the outlets/space/room to the contractor on the day of contract awarded to arrange the canteen. 1/3 of quotation amount will be paid to the school upon the signing of the contract.

1. **Facilities:** Contractor will have below Facilities in the each canteen outlets with his responsibility & expenses.
 1. Refrigerator in each outlet to keep soft drinks and ice creams approved by MOH.
 2. Water heaters to heat water for coffee and tea
 3. Stove(Electrical)
 4. Microwave oven and Sandwich maker

2. **Food supplies:** Items listed below will be supplied in each canteen outlets:
(All food items served in school canteen should be guaranteed for hygienic, non harmful for health, not expired and to meet the requirement of Ministry of health, Saudi Arabia) at competitive slightly cheaper than out side market.
 1. Pre-prepared fresh snacks (ready to serve at outlets)
 2. Soft drinks
 3. Chocolates
 4. Ice cream
 5. Bottled Drinking Water
 6. Pre-prepared snacks (ready to serve at outlets)

3. **Working Time:**
 1. Normal Working days and Hours (5 days in a week, 7:00 am to 7:45 am, 9:30 am to 10:00 am, 11:40 to 12:15 pm, 1:20 pm to 1:45 pm, Saturday to Wednesday)
 2. On Weekend (Thursday) during special class until the end of class time. It must be pre noticed by school authority.
 3. On special occasions upon request (School functions, parents meetings etc)
 4. During the visit of Indian embassy mission (1:00pm – 8:30pm)
 5. The canteen will not be operated during holy Ramadan, scheduled vacation and Holidays.

4. **Type of service:**
 - (1) Very courteous, kind and good behaviour of sales persons with staff, students and parents.
 - (2)They should be in neat uniform and put on apron, head cap, gloves and keep canteen area neat and tidy

Signature: _____

Date : _____